

# **Wings Gymnastics Annual General Meeting**

1900 - 08 November 2022

In person at Cameron Rec Centre, and via Zoom.

## **Board Members:**

Club President: Jessica DiTomaso

Vice President: Wendy Wakabayashi

Treasurer: Scott Wallace

Administrator: Starla Beselt

Head Coach: Anthea Ogle

Safety and Equipment Officer: Scott Collins

Secretary: Kyle Hodgson

Honorary Member at Large: Helga Ovington, Chantelle Yates

**In attendance:** Jessica DiTomaso, Scott Wallace, Starla Beselt, Anthea Ogle, Wendy Wakabayashi, Kyle Hodgson, Scott Collins, Chantelle Yates, Helga Ovington

### **1. Call to Order**

Jessica DiTomaso called the meeting to order at 1900.

### **2. Establish Quorum**

Quorum met & established with 7 in attendance.

### **3. Comments and Introductions**

Nil.

### **4. Agenda**

a. **Additions** – Nil.

b. **Approve Agenda** – *Motioned: Scott Collins. Seconded: Wendy.*

### **5. Previous AGM Meeting Minutes**

a. Amend, approve and file. – Reviewed – *Motioned: Scott Wallace. Seconded: Helga.*

### **6. Annual Reports**

a. President – See Annex A

b. Head Coach – See Annex B

c. Administrator – See Annex C

### **7. Financial Report**

Delivered by Scott Wallace. Commented on Loss for this year due to when income was technically collected. Gaming grants were received.

*Motioned: Wendy. Seconded: Chantelle.*

### **8. Elections**

a. Directors Continuing on the Board – All members continuing on the board expected to continue for the duration of shutdown as there will be no new members during that period.

b. Election and Voting Procedures – N/A.

c. Treasurer – Will continue as Scott Wallace.

d. Safety Officer – Will continue as Scott Collins.

### **9. Adjournment**

*Motioned: Scott Collins. Seconded: Wendy.*

**Meeting adjourned at 1925.**

President's Report  
2021/2022 AGM  
November 8, 2022

Last season was a very interesting one. In August 2021 we were preparing to come back to the gym in an almost-back-to-normal capacity. Many Covid restrictions had been removed apart from masks and some capacity restrictions. Our biggest challenge was finding the staffing necessary to provide the level of programming we were used to pre-covid. It was due to this need that a Coach in Training Program was created for the first time in many years. Seven new coaches were certified at the end of the season, 5 of which have been added to our coaching roster this year.

In the middle of September, shortly after beginning the season, the City of Burnaby announced the official timeline for the start of demolition on the new centre. At the time, it was set to mid-March, 2023. Many decisions were reached over the course of the next 9 months.

First, the search for a new space began. A lot of time was spent looking for a new location but inevitably it became clear that our low need for weekly hours coupled with our high need for storage didn't make us the ideal renters in any space large enough to be able to offer a comparable level of programming to that which we currently run. Early in 2022, the board had to make the difficult decision to go on hiatus for the duration of Cameron's new build.

Next came the decision around finding adequate storage for the large amount of equipment we have over the course of the hiatus. It was decided that storing mats for 3-4 years, even in a heated storage locker would not be an option as the mats would likely degrade and possibly rot over years of being stacked. We would need to inventory all of our mats, and sell as many as possible, planning to buy new ones as we needed them upon re-opening. The larger pieces of equipment would be placed in storage for the duration of the build.

Finally came the decision of end dates for the 2022/2023 season. Burnaby was set to begin demolition in March, so we opted to run programming for the Fall session until December. This would allow us a full season of programs and also enough time in the new year to handle the equipment. A letter was sent out to parents advising them of the completion of the Fall season and the pending hiatus. It was a difficult time for everyone involved but there was also an air of excitement around starting programming in a brand new building that has had significant architectural considerations incorporated especially for Wings. We are so incredibly thankful to the City of Burnaby for including us in the planning and supporting us as much as possible through this time.

I would like to close by adding how incredibly proud I am of the work that has gone into the amount of changes our little club has gone through in the past 3 years. Between Covid and now construction we owe our team of dedicated coaches, administrators, and board members more than they could ever be thanked for. It is because of them that we survived Covid regulations, and it will be because of them that we also survive our hiatus. Finally, as we look ahead into the

unknown it is imperative to mention the dedication of this board of 6 parent volunteers that have all agreed to commit to the next 4-5 years. They are not only invaluable members of this club, but they are immeasurably appreciated.

## **Head Coach Report for the 2021-2022 Season**

In the start of the 2021-2022 season (Sept.- Dec.) we were only able to run classes on Tuesdays due to COVID restrictions with Cameron Centre. The allotted time they gave us was 3:30-9. During this time we had a total of 15 classes running.

- 3 Active start classes
- 3 FFF classes
- 1 Movement A class
- 2 Skill Builders classes
- 1 Movement B class
- 1 Youth Group
- 2 Interclub groups
- 2 Competitive groups

We had a total of 8 coaches and 9 CIT's. We decided to start a CIT program to gain some more coaches for the future of Wings. Jessica was in charge of the CIT program and guided them through the process of becoming a coach and helping them start their online courses. Unfortunately, due to COVID we were not able to take any in person gymnastics certification courses. Our CIT's were able to start their certification process by taking courses that were available online. As well, some of the coaches were able to update their first aid certification on Sept. 12, 2021.

In January of 2022, Cameron Centre was able to give us the allotment of both Tuesdays and Thursdays from 5-9:15. We decided to only plan a session from Jan.-Mar. just in case there were more changes coming due to COVID and at this time we were still under COVID restrictions for capacity in the gym. We were able to run more "normally" on Tuesdays as we had enough coaches, but we ran a smaller night on Thursdays due to staff shortages. On Tuesdays we had a total of 14 classes and 9 coaches.

- 4 Active start
- 2 FFF
- 1 Movement A
- 1 Skill Builder
- 1 Movement B
- 1 Youth group
- 2 Interclub
- 2 Competitive

On Thursdays we had a total of 9 classes and 6 coaches.

- 4 Active start
- 2 FFF
- 3 Skill Builders

From March until June (our next session), we continued with our current allotment at Cameron Centre and ran classes on Tuesdays and Thursdays from 5-9:15. On Tuesdays we had a total of 14 classes and 9 coaches.

- 4 Active Start
- 1 Movement A
- 2 FFF
- 1 Skill Builder
- 1 Movement B
- 1 Youth Group
- 2 Interclub
- 2 Competitive

On Thursdays, we had a total of 10 classes and 7 coaches.

- 5 Active Start
- 2 FFF
- 3 Skill Builders

# **2021-2022 AGM Administrator Report**

-Starla Beselt

## Season

- Our Season for 2021-2022 was divided into 3 sessions for a total of 33 weeks;
  - September - December - 12 weeks - Tuesday only
  - January - March - 10 weeks - Tuesday & Thursday
  - April - June - 11 weeks - Tuesday & Thursday
- We had 187 participants, which is an increase in enrolment of 217% over the previous year due mainly to the City of Burnaby being able to give us both Tuesday and Thursday for Session 2.
- We had 105 new families join Wings.
- There were still capacity limits in the Sports Hall and a few other Covid restrictions in place.
- We did have a price adjustment for all of our programs to reflect the increase in our expenses.

## Grants

- We applied for the Community Gaming Grant and we received \$8500.00. I will continue to look at ways to improve our application. Thank you Province of BC for your support!
- We received \$500 from the Burnaby Firefighters Athletic Committee in September 2021. I will continue to apply for this Scholarship each year. Thank you BFAC!

## Bank

- Our GIC's were renewed in November & January. We have around \$11,900
- We changed the "Account Type" for both our Chequing and Savings accounts. They were changed to a Digital Business Account, with significantly lower monthly fees.
- Previously, we paid close to \$650 in bank fees between both accounts. Now that we've switched it is closer to \$120 for both accounts.

## Financial

- Monthly payments have remained up to date and we have no families with a balance owing. I make contact with any family whose payment has failed to go through and we come up with a different payment plan if necessary.
- I was unable to collect the remaining \$3180 that was owed to us from 2017-2019 seasons. So we had to write that off..

## Other

- Keeping Criminal Record Checks up to date with coaches and Gymnastics BC.
- We held photo day again with Jake Cofield Photography in March 2022. It was very successful and the families were very pleased. I updated all of the photos in Active.
- Kept membership tracking up to date to better track 5 and 10-year awards.
- Sorted through and organized all of the files stored in the Wings cupboard at Cameron. Removed everything older than 2015.
- Created a new Board Handbook to be implemented in the 2022 year.
- Revised the Coaching Handbook to be implemented in the 2022 year.