



Hello Wings Families!

I hope everyone is doing well, despite all the craziness that is going on right now. You may have heard that the Public Health Authorities have temporarily closed all Gymnastics clubs. However, we are still going to proceed with our registrations for January 2021 season. I don't want someone to miss out just because we had to change the registration date so many times. Our Safety Plan, which follows the directives set out by ViaSport and Gymnastics BC, was approved by our Board of Directors on November 9, 2020. You can find it [here](#).

There are two important things I would like to point out regarding our registration:

1. You will now be able to register for your program(s) without paying a deposit to hold your spot.
2. Once we are given the green light from Public Health to open our programs again, you will have 2 weeks to pay your deposit. Don't worry, I will email you to remind you.

Now, onto the registration. I have created, what I hope is, some helpful registration tips and a bit of other information.

- Before the day of registration, choose the program you wish to register for. The age criteria is what age your child will be on January 31, 2021. A description of our programs can be found [here](#).
- Please use the **same account login** for your family that you've used in previous years. We want to avoid having multiple accounts for your gymnast in our database.
- **If you forgot your password, please request Active Network to reset it for you. Wings does not have access to your sign-in information.**
- To have the convenience of online registering, there is a fee of \$4.95 per transaction that is non-refundable and is paid directly to Active Network to offset the cost of providing the service. This fee does not come to Wings Gymnastics.
- Feel free to read through our FAQ's, which can be found [here](#). I have updated it to reflect the most common questions that I've been asked.

If you have any questions, please feel free to contact me at [wingsgymnastics@gmail.com](mailto:wingsgymnastics@gmail.com) or phone 778-996-9464.

**On November 29 or later:**

1. Click [here](#) to start your registration in Active.
2. Sign in to your Active account, at the top of the page.

3. Scroll through the programs to find the one you want, then click “Add to Cart”. If the program you want is full, add your child to the waitlist as class sizes may change later in the season.
4. If you have **more than one child**, add their program to your cart, as well. This will ensure that **all** programs are on the **same** payment plan.
5. If you wish to see more information about the program offered, click on the program name.
6. You can view your “Shopping Cart” at any time. It is located near the top, right of the page.
7. Once you have added all your programs, select “Continue” in your shopping cart.
8. For each program selected, you may then choose who the participant is with the drop-down menu.
9. After you’ve selected your participant, add the REQUIRED Gym BC Membership. Then select “Continue”.
10. If you need to change anything in your cart, select “Add sessions” which is located on the right-hand side of the box. This will take you back to the original screen.
11. Fill in the registration information for each participant. All questions marked with an asterisk (\*) are required.
12. Please read through **all of the waivers**, as they have changed from previous years.
13. When you check out you will have the option to **pay in full** or make **monthly payments**, on your credit card or with post-dated cheques. The club will cover the fees associated with the use of credit card payments. If you choose to make monthly payments on your credit card, they will be charged on the 30th of each month. If you wish to pay with cheques, please contact [wingsgymnastics@gmail.com](mailto:wingsgymnastics@gmail.com) to set up a payment plan.

Welcome back to Wings, we’ll see you on January 23, 2021!

Starla Beselt  
Administrator  
Wings Gymnastics