

Wings Gymnastics Society

Annual General Meeting Minutes for 2021

Held on October 14 2021 via Zoom

Attendees: Jessica DiTomaso, Wendy Wakabayashi, Scott Collins, Karolina Lum, Scott Wallace, Helga Ovington, Starla Beselt, Anthea Ogle, Kyle Hodgson, Chantelle Yates

1. Introduction

Jessica introduced all the members present at the meeting. All members present were asked to enter their full names on the Chat function to be included accurately in the AGM Minutes. There were 10 people present at the meeting. AGM Meeting was being recorded.

2. Explanation of Remote Technology & Adaptation

Chat function on Zoom will be used to move & second a motion. Chat function on Zoom will be used to vote by typing in favor/approved, opposed or abstain. At any time during the meeting if there were any questions, members were advised to type "Questions" in the Chat function or use the hand icon. Any issues during the meeting, they can text Starla at 778-996-9464

3. Call to Order

President, Jessica DiTomaso called the meeting to order @ 7:10 PM and confirmed that we have the quorum (at least 3 members present). All members in good standing at least 45 days before this AGM are eligible to vote. Everyone should have received the AGM package which included the Agenda, 2020 AGM Minutes, Financial Statements & Budget and Wings Gymnastics Society bylaws, by email. There were four motions that would be put forward for a vote during the meeting.

4. Approval of Agenda

Agenda for 2021 AGM was displayed on the screen.

MOTION: To approve the agenda (Refer to Appendix A)
Moved: Scott Wallace / Second: Chantelle Yates / Vote: Passed

5. Approval of Minutes of AGM for 2020

There was no question about the 2020 AGM Minutes

MOTION: To approve the 2020 AGM minutes (Refer to Appendix B)
Moved: Kyle Hodgson / Second: Scott Wallace / Vote: Passed

6. Club Annual Reports

- President's Report: Refer to Appendix D
- Head Coach's Report: Refer to Appendix E
- Administrator's Report: Refer to Appendix F

7. Financial Report for 2020-2021 and Budget for 2021-2022

Scott Wallace provided some highlights of the financial statements for 2020-2021. There was a small loss which was anticipated due to the reduced income to keep the gymnastics program running. Gross income was less than previous years because the gymnastics program started in January 2021 and we lost 4 months of income in the 2020 – 2021 season. There were also limited participants allowed, increased expenses for cleaning supplies and some fixed expenses.

For 2021-2022 budget, the club is anticipating to gross \$95K plus. Additional expenses for this season's budget are for Wings Sponsored CIT training to attract more coaches who will help Wings with increased programming in the winter & for future years. If all goes to plan, there will be a net profit at the end of the 2021-2022 season.

There was no question about the financial report and budget presented.

MOTION: To approve the 2020-2021 Financial Statements & 2021-2022 Budget (Refer to Appendix C)

Moved: Kyle Hodgson / Second: Chantelle Yates / Vote: Passed

8. Election of a New Director

Wings Gymnastics Society bylaws require four board members. The club currently has five board positions, President, Vice President, Treasurer, Secretary and Safety Officer. There are four returning board members and one returning member at large:

Club President: Jessica DiTomaso
Vice President: Wendy Wakabayashi
Treasurer: Scott Wallace
Safety and Equipment Officer: Scott Collins
Member at Large: Helga Ovington

One board member is not standing for reelection. Karolina Lum will be stepping down from her position as secretary. There will be no motion required for the four returning board members.

Kyle Hodgson was nominated for the position of secretary. There was no other nomination from the floor

MOTION: Kyle Hodgson to be elected as Secretary

Moved: Scott Collins / Second: Karolina Lum / Vote: Passed

Chantelle Gates has also agreed to be a member at large.

Meeting adjourned at 7:40 PM

Notes for the President's Report for 2021 Season

- May seem strange reporting on this past season seeing as we had our last AGM at the end of February of this year.
- Spent 4 months of our season preparing to open in January, as the City of Burnaby very much dictated the start of the season based on it's own re-opening plan.
- They worked hard to ensure that we were offered some way to provide programming to the community, even if that meant a detraction from what we had been used to for the past 45 years – Saturday evenings. We were given sole access to the building after the first hour, including additional staff that would not normally have been in the building, at no extra cost to us. We are very grateful to the City of Burnaby for giving us this option and helping to support it.
- Along the way we communicated closely with them, providing our safety plans and making sure we were following their safety standards as well.
- Because of space restrictions at Cameron and in order to offer programming to as many past families as possible, we concurrently rented space at TAG Gymnastics in Port Coquitlam on Saturdays for the Interclub and Competitive programs.
- Despite a very challenging year, including reduced programming, increased cleaning and safety protocols, different days, less coaches, and split programming I feel like we did as best as we possibly could to make sure that our membership was still receiving a quality program and the kids had a good time.
- Thank you to the board for their work, and especially to Anthea and Starla for the work they put into making the best out of a very interesting season.

Head Coach Report Spring 2021 Season

In the Spring 2021 season, Wings Gymnastics had 12 classes running on Saturday nights:

- 4 Fun Fitness Fundamental
- 4 Skill Builders
- 1 Recreational Boys
- 1 Movement B
- Youth Girls
- Youth Boys

There were 4 classes running on Saturdays at Tag:

- 2 Interclub
- 2 Competitive

There was a total of 10 coaches, 1 CIT and 1 Head coach. Due to the COVID regulations we were unable to update any certification or take and courses.

2020-2021 AGM Administrator Report

- Starla Beselt

Season

- Our season for 2020-2021 was 16 weeks; January - June 2021.
- We had 48% of our previous year's enrollment due to reduction of time allowed in Cameron and the number of people that were allowed in the Sports Hall at one time.
 - 84 in 2020-2021
 - 172 in 2019-2020
- We had to increase our program pricing to reflect the increases in expenses and decrease in spots available. We will continue to review pricing each season.
- Season Fees collected was lower, due to a limit on the number of people allowed in Gym and lower Competitive & Interclub enrolment. Recreational classes were waitlisted.

Grants

- Applied for a \$25,000 Community Gaming Grant, received \$8500. The Grant disbursement deadline is May 2022. I will apply again in March 2022. I will look at our application to see where improvements can be made, so we can receive more funding in the future.
- Received \$500 from the Burnaby Firefighters Athletic Committee in September 2020. I will continue to apply each September. Thank you to the BFAC!
- We also applied for, and received, Gym BC's Kickstarter grant \$1936.00. Thank you Gym BC!

Bank

- Our GIC's renewed in November & December 2020 ~ \$12,000
- I am in discussions with the bank to see if we can lower our service fees. If we cannot, I would like to investigate switching banks.

Active

- We refunded the remainder of the credit balances, which occurred from the Covid closure, in November 2020.
- Monthly payments are now up to date. I contact families if a payment fails to go through; our current accounts receivables are up to date.
- We are still in the process of collecting some old debt.

Other

- We overpaid our payroll taxes in 2019. I submitted new payroll reports to the CRA, which were approved. We received a \$2675 credit on our CRA payroll tax account.